



Erasmus+ Capacity Building in Higher Education (CBHE)
Cluster Meeting: CBHE management: challenges & solutions
Date: 8 November 2021
Venue: Landmark hotel Amman

09:00 – 10:00	Registration to the meeting and welcome coffee
10:00 – 11:30	<p><u>Session 1: Impact, Sound management, and Communication and Visibility Requirements</u></p> <ul style="list-style-type: none"> • Impact of Erasmus+ in Jordan, Prof. Ahmad Abu-El-Haija, NEO Jordan • Sound Project Management: Project Reporting (how to prepare progress and final report, focusing on the impact of project results including indicators from LFM), Clivio Casali, EACEA • Communication and Visibility Requirements, Mr. Pietro Ienna, EU Delegation, Amman
11:30 – 12:00	Group Photo / Coffee break and networking
<i>In the upcoming sessions, participants will present challenges encountered throughout various stages of CBHE projects and how they overcame them</i>	
12:00 – 13:00	<p><u>Session 2: Project Management, Preparation and Development Work Packages</u></p> <ul style="list-style-type: none"> • Project Management (Committees, decision-making, operational management, financial management, communication, distribution of work, time management and partnership agreement), Prof. Ahmed Al-Salaymeh, UoJ (HEALING) • Preparation Work Package (Needs analysis, survey, ...), Eng. Iyad Al-Ashram, Int@j (ELEGANT) and Dr. Louai Dabbour, ZUJ (HANDS) • Development Work Package (Accreditation, design of the project, staff readiness, equipment, platforms, tracking of students), Dr. Mohammad Nazzal, JUST (JUST_CRS) • Q & A
13:00 – 13:30	Coffee break and networking
13:30 – 14:15	<p><u>Session3: Management of the CBHE projects within Universities. (Panelists: Ms. Rasha Al-Hmoud, Mr. Haidar Al-Khoshman GJU, and Ms. Reham Dannoun UJ)</u></p> <ul style="list-style-type: none"> • Internal regulations • Technical management • Financial management • Archiving system <p>Panel Discussion, Panelist: University of Jordan</p>
14:15 – 14:45	<p><u>Session 4: Quality Assurance, Dissemination and Exploitation</u></p> <ul style="list-style-type: none"> • Quality Assurance (Quality plan, quality of deliverables, external evaluator, ...), Dr. Saud Thunibat & Dr. Mu'ath AlSafasfeh, AHU (IREEDER) • Dissemination and Exploitation (Dissemination plan, activities and target groups, how to reach each target group, sustainability plan, how to maximize impact, how to engage SHs), Prof. Fahmi Abu-Al-Rub, JUST (FOSTEX) and Prof. Omar Al-Maaitah, TTU (JOB-JO) <p>Q & A</p>
14:45 – 15:00	Open discussion and closing remarks
15:00 – 16:00	Lunch and networking